

# THE ANNUAL REPORT

# 2021



Southminster Presbyterian Church

12250 SW Denney Road

Beaverton, OR 97008

503-644-2073

[www.southmin.org](http://www.southmin.org)

CONGREGATIONAL MEETING

JANUARY 23<sup>rd</sup>, 2022

via Zoom

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## Annual Meeting Agenda

- I. Opening Prayer—Pastor Scott Dalgarno
- II. Election of Secretary for the meeting
- III. Welcome -- Pam Brown, Trustees
  - a. 2022 Budget Presentation—Ron Lehr, Treasurer
  - b. Vote on Pastor Scott's Terms of Call— Kathie Huddleston (secretary)
- IV. Southminster Foundation—Randy Ray
- V. Report of Nominating Committee—Aleta Parker & Dave Pierce
- VI. Open Forum for Congregation to Speak/Ask Questions
- VII. Necrology—Pastor Scott Dalgarno
- VIII. Closing Prayer—Pastor Don Ludwig

## Senior Pastor Report

As I open this Annual report let me say I am thrilled to have spent the last 2/3 of a year with you. As you can see from the other reports in this compendium, 2021 has been an excellent year for Southminster Presbyterian. Financially, we finished well into the black due to your supreme generosity. I take this as a vote of confidence as we begin this new ministry.

I want to thank the marvelous Pastor Nominating Committee for putting their confidence in me and for a select committee of them that includes chair-- Vicki Lukich, Wally Carey, June Carlson, and Kathie Huddleston who met several times with me to offer extra support as I got started.

Losing our choir director, Jason Sabino, just as we were opening the fall program was a blow but the addition of Steven Schaefer our new director, plus, welcoming back Kenn Willson have been nothing short of two gifts from God. To have those gentlemen join our choir, our bells, and Dan Anajovich to fill out our music program has been such a confirmation of the fact that God is good and also that Southminster is unwilling to support anything less than musical excellence. I would be remiss not to add my grateful thanks to Madi Zuro who helped get us through a tricky transitional period at the keyboard and in the choir room.

I also want to offer my gratefulness to Associate Pastor, Don Ludwig, and his marvelous wife, Kathy who continues to serve as our unpaid (but extremely valued) Children's Coordinator. Together they have been so welcoming to me. Don has been my chief mentor as I have begun here and a week never goes by in which he doesn't enlighten me about some bit of the inner workings of our wonderful but complex church.

If anything has underwhelmed me in the last eight months it is that Covid-19 has handicapped all efforts to get to know you, the members and friends of Southminster, as well as I want to. Little did I know when studying Greek in seminary that two Greek letters, Delta and Omicron, would be so pesky. In succession they have hamstrung all efforts to bring Community with a capitol C back to this church. But I am not without hope for 2022. We had a truly wonderful Advent/Christmas season, didn't we? My hope is that Advent/Christmas 2022 will be even richer and more festive.

Finally, I am grateful for all those who are part of our Session, especially Kirstin Fredrickson who brings true excellence to the running of our meetings and the keeping of our records.

I look forward to seeing how the spirit of God will move among us as our doors open wider and wonder in the coming year. God bless us all.

Pastor Scott Dalgarno

## Associate Pastor Report

As we draw close to another year, I am reflective of not only the challenges but also the many graces that came our way in 2021. Here are some lines from John O'Donohue's poem entitled, **At the End of the Year**:

*As this year draws to its end,  
We give thanks for the gifts it brought  
And how they became inlaid within  
Where neither time nor tide can touch them*

The challenges we have faced during the last year have been a gift. They have given us courage and determination, deepened relationships, allowed us to recalibrate and retool for new virtual and real world ministries and enabled us to be more than we were in prior years. It was an honor to serve as the Interim Pastor for 18 months which ended in May 2021 as we welcomed the arrival of our new Senior Pastor, Scott Delgarno. Scott and I have developed a mutually supportive relationship built on respect and collaboration. I look forward to seeing how his ministry and leadership continues to unfold at Southminster. In May, I returned back to my role as Associate Pastor for Family Life. The landscape of doing ministry with children, youth, and families has dramatically changed as a result of the pandemic. Even so, we have managed to build a new approach to family ministry which has included providing bi monthly church wide events that have garnered enthusiasm and connections. What started out as "Drive Through" events in 2020 and the early part of 2021, have now become a way of life together. Thank you to all those who have contributed to the leadership of these Southminster community wide events:

1. Celebration of Creativity Drive Though (March)
2. Easter Egg Hunt (April)
3. Farm Day Petting Zoo (May)
4. Graduation Sunday Celebration (June)
5. Family BBQ at Shrefler Park (July)
6. Welcome Back Sunday Parking Lot Activities (September)
7. Halloween Trunk or Treat Event (October)
8. Advent Fair (December)

Our youth and children's ministry began weekly meetings in May. I am ever so thankful to my life partner, Kathy Ludwig, for serving as the Interim Children's Coordinator. Kathy is a saint (in our home and in the church). She has given the children's ministry consistency and excellence and allowed Southminster the space we need to vision forward and begin searching for a permanent Children's Coordinator. The youth have also appreciated being together as we have planned many small group activities throughout each month. I was thrilled to have 18 youth and 5 adults attend the Spokane Mission Trip in August and renew our commitment to the ministries in West Central Spokane and the Second Harvest Food Bank. In September, we developed a partnership with the Blanchet House in Northwest Portland and every month we send a team of 5-6 youth and parents to serve lunch to those experiencing homelessness.

I am thankful to be surrounded by so many talented people who are working toward building the *Beloved Community* here and everywhere. Lisa McQuilliam has been an exceptional administrative assistant, team member and friend. What would we do without her? Dan Anajovich is a constant source of joy, kindness and steadfastness. The return of Kenn Willson to Southminster has been both inspiring and invigorating. The additions of Chu Taylor (Youth Intern), Steven Schaefer (Choir Director) and Chase Ryan (Technology

Director) have been rejuvenating. Chu, Stephen and Chase have added youthfulness, graciousness and excellence in their roles on staff.

And finally, the work of the Session members, Deacons, and countless volunteers have been inspiring and given me a sense of purpose and hope for our future. I look forward to searching for and adding permanent staff members for Children's ministries in the coming months. We will then be fully poised for growth and able to meet the challenges of our post Covid-19 future.

My hope is that this new year will bring a deepening of our work for justice, with increasing focus on partnerships and collaborations—but also with increasing attention to who we are as a community of faith and what we claim as our identity. I look forward to partnering with Pastor Scott and growing our ministries to expand our reach and effectiveness.

From the same poem, may the words of John O'Donohue give us solitude and satisfaction:

*We bless this year for all we learned,  
For all we loved and lost  
And for the quiet way it brought us  
Nearer to our invisible destination.*

Peace and Grace to all,  
Pastor Don

## Statistical Report to Congregation

Membership as of 12/31/2021: 170

Average Sunday Attendance: 85\*

\*This figure is based on Zoom login data and other data available, but may undercount total participation.

### Christian Education Enrollment

	<u>2021</u>
K-5 Enrollment	14
6-12 Enrollment	19
TOTAL	33

## Southminster Elders

### TERM 2022

<b>BROWN</b>	<b>Pam</b>	1625 SE River Ridge Dr. Portland, OR 97222-8060	(503) 652-6623 pambrown54@comcast.net
<b>BUTLER</b>	<b>Karen</b>	17521 NW Lone Rock Dr Portland, OR 97229-8512	(503) 781-0779 butlekar@gmail.com
<b>GEHR</b>	<b>Mary</b>	21000 NW Quatama Rd # 200 Beaverton, OR 97006-1497	(503) 523-7057 mgehr4@gmail.com
<b>MORENO</b>	<b>Kristin</b>	10185 SW Clydesdale Terrace Beaverton, OR 97008-8149	(541) 908-3209 kristin.m.moreno@gmail.com
<b>PIERCE</b>	<b>David</b>	5700 Childs Road Lake Oswego, OR 97035-8060	(408) 489-1214 dave97035@gmail.com

### TERM 2023

<b>ANGELO</b>	<b>Frank</b>	11865 SW Tremont St Portland OR 97225-5425	(503) 643-6106 fangelo@angeloplanning.com
<b>BARTHOLOMEW</b>	<b>Cindy</b>	18926 Indian Springs Rd Lake Oswego OR 97035-8330	(503) 758-8862 CBartholomew@perkinsaccounting.com
<b>LEHR</b>	<b>Ron</b>	35660 SW Orchaedia Dr. Hillsboro OR 97123-9154	(503) 624-2152 ronald.lehr@gmail.com
<b>JONES</b>	<b>Greg</b>	8204 SW 171st Place Beaverton OR 97007-6787	(503) 936-2495 mbjglj@gmail.com
<b>PARKER</b>	<b>Aleta</b>	10625 NW Walters Ln Portland, OR 97229-6260	(503) 643-3808 aletaparker@gmail.com

### TERM 2024

<b>ARTHUR</b>	<b>Marilyn</b>	11820 SW Foothill Dr. Portland, OR 97225	(503) 430-1507 marthur1946@gmail.com
<b>HUDDLESTON</b>	<b>Kathie</b>	13850 SW Harness Ln Beaverton, OR 97008-7524	(503) 201-2009 k.huddleston@mac.com
<b>KOEMAN</b>	<b>Sarah</b>	6455 SW Chestnut Beaverton, OR 97005	(503) 419-7929 srkoeman@hotmail.com
<b>RASMUSSEN</b>	<b>Dan</b>	5417 SW 63 <sup>rd</sup> Ave. Portland, OR 97221	(971) 219-1693 danras56@comcast.net
<b>WAKELAND</b>	<b>Joanne</b>	7725 SW Veronica Pl Beaverton, OR 97008	(503) 709-6440 wakeland.j@comcast.net

### CLERK OF SESSION

<b>FREDRICKSON</b>	<b>Kirstin</b>	1265 S Military Road Portland, OR 97219-8722	(503) 686-3493 kirfred@frontier.com
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## Southminster Deacons

**Deacon Moderator: Susan Stevens-Garcia**

### TERM 2022

<b>ANGELO</b>	<b>Suzanne</b>	11865 SW Tremont St. Portland, OR 97225-5425	(503) 577-2560 whonayor@comcast.net
<b>ERICKSON</b>	<b>Robin</b>	9845 SW Imperial Dr. Portland, OR 97225-4932	(503) 296-8588 robinlynn.erickson@gmail.com
<b>INGALA</b>	<b>Linda</b>	12712 SW Barberry Dr. Beaverton, OR 97008-6975	(973) 362-8827 goodag8@gmail.com
<b>YEAKEY</b>	<b>Judy</b>	13520 SW 31 <sup>st</sup> St. Beaverton, OR 97008-6265	(503) 626-7429 jmyeakey@comcast.net

### TERM 2023

<b>*EVERTS</b>	<b>Jody</b>	16174 NW Claremont Dr Portland OR 97229-7836	(503) 780-7393 e-jevarts@comcast.net
<b>*PRINCE</b>	<b>Lorraine</b>	12007 SW Sussex St Beaverton OR 97008-5237	(503) 641-3124 lorprince@icloud.com
<b>RUFF</b>	<b>Sandy</b>	3590 NW Lehman Pl Beaverton OR 97006-7207	(503) 550-3890 papananaruff@msn.com
<b>STEVENS-GARCIA Susan</b>		7750 SW Barnard Dr. Beaverton, OR 97007-4967	(503) 970-9276 milkacowss@outlook.com
<b>WILSON Sandy</b>		15485 SW Gleneden Dr Beaverton OR 97007-5968	(503) 643-0474 sandywi@comcast.net

*\* Jody lives in Montana each summer so Lorraine will fill in then.*

### TERM 2024

<b>HARDY</b>	<b>Barbara</b>	1535 SW Parkwood Dr. Portland, OR 97225	(503) 348-3092 alansgram@comcast.net
<b>HAWKINS</b>	<b>Michael</b>	5700 Childs Road Lake Oswego, OR 97035	(971) 444-0588 michael57hawkins@gmail.com
<b>PRESCOTT</b>	<b>Mary</b>	14320 SW Kimberly Dr. Beaverton, OR 97008	(503) 626-3815 pretzel543@aol.com
<b>WARNINGHOFF Sue</b>		10435 SW 64 <sup>th</sup> Dr. Portland, OR 97219	(503) 246-8795 swarninghoff2000@yahoo.com

# Deacons' Report

## Mission Statement

*Building connections to create a strong Southminster church family by embracing newcomers, nurturing current congregants, and reaching out to the community around us.*

## **Current Deacon Roster**

Susan Stevens-Garcia – Moderator

Robin Erickson – Secretary

### **Term 2022**

Suzanne Angelo

Linda Ingala

Jean Wakefield (Resigned)

Judy Yeakey

Robin Erickson

### **Term 2023**

Susan Stevens-Garcia

Jody Everts / Lorraine Prince

Sandy Ruff

Sandy Wilson

### **Term 2024**

Barbara Hardy

Michael Hawkins

Mary Prescott

Sue Warninghoff

**To our Deacons who will retire this year, we send sincere gratitude for your dedication, caring service, and leadership. You have been very involved and active and we will miss you.**

## 2021 Summary

We have actively prayed and sent caring cards, and will continue to do so for those in our congregation and our larger community who are experiencing difficult times such as death, illness, and unemployment issues. Jody Everts and Lorraine Prince have sent out many, many cards during this year to our church members in need.

The Nimble Fingers group has been active in supporting a community for several congregants interested in providing comfort to others through the crochet and/or knitting craft. They have continued the prayer shawl program and provided throws/blankets for our high school senior graduates and many of our well-deserving church members. Thank you to Mary Prescott and all other volunteers.

We provided single roses for new babies and picture books for newly baptized infants and children. Thank you, Linda Ingala.

Occasionally the deacons are called upon to help with meals in the event of illness or death. By doing this we receive the rewards of giving. Thank you to Suzanne Angelo for coordinating these efforts.

We hosted receptions for memorial Receptions at Southminster for members; we are still available to provide services for those who need a church for their receptions. Due to COVID-19 concerns we created a safe and a more protected environment for our receptions for Karen Wittenberg, Ruth Quinnett, and Pieter Rol in 2021 (All Deacons.)

We continue to coordinate the Greeters program. Thank you to Judy Yeakey and for assisting with this! She is working very closely with Don Ludwig helping him with future plans for an enhanced New Welcoming Committee for future members.

The Deacons coordinate the regular Coffee Service on Sunday mornings. Sue Warninghoff has been working closely with Susan Stevens-Garcia and the Church Reopening Committee to work through the Covid restrictions and the closures of regular Coffee Service on Sundays.

We redid our Deacon's Binder in a collaborative informative way.

#### Conclusion

We give thanks for our ability to offer our strength and energy to Southminster and pray for comfort to those who are in need of prayer and in pain. As God's servants, the deacons try to comfort each other in how we pray and care for one another.

Thank you to all the Deacons and all others who give so generously and compassionately of their time and energy!

Susan Stevens-Garcia  
Deacon Moderator

## Trustees' Report

The primary responsibility of the Trustees is to develop and monitor the budget. The Trustees also report to Session each month and prepare a presentation and report at year's end for the Annual Congregational Meeting.

We are going into our third year of the pandemic and the church continues to do well and look to a bright future because of our loving, kind and generous congregation led by our beloved Pastor Scott.

We also welcome our new music director and keyboardist. Music is so comforting to the soul, especially during Covid!

In 2021 we received more than 100% of our pledges. Thank you. Even through these challenging years we feel we have been blessed with opportunities. These are exciting times.

We continue to have our challenges:

1. Our income was reduced again due to lost rent and fundraising opportunities (Wee Wisdom, Sai Baba, other rentals, sales, etc)
2. We continued to improve our technology to keep us together via Zoom, etc.
3. Our building is growing older and the Building and Grounds Committee has been working tirelessly to keep our building looking nice and operating smoothly. How we appreciate you and your skills!

A special thank you to Dona Lehr, our Keeper of the Pledges. We cannot thank her enough for her knowledge, skills, abilities and her confidentiality surrounding pledges, capital campaign pledges, plate income and donations to Southminster.

We want to acknowledge our members who passed away last year, and their families who remembered Southminster Presbyterian Church and the Southminster Foundation in their wills and memorial requests.

The Trustees would again like to thank the members and non-members of Southminster for making our 2022 Stewardship Campaign so successful. We went beyond our goal of 315,000 to 315,630.

We want to express our sincere appreciation to all the members and all the staff of Southminster for their extended generosity of time and talent as we go forward TOGETHER for a better 2022.

### Debt Summary

Balance	Original Loan	Balance 12-31-2021
Loans:		
1957 Grant	\$34,626.	\$26,400.
\$27,052		

### Financial Summary

Income	Budgeted	Received
Total Income	\$344,246.	\$355,659.
Expenses	\$343,795.	\$309,788
Designated Funds: Balance 1-1-2021	\$266,685.	
	Balance 12-31-2021.	\$364,099

Note: A brokerage account is maintained outside the auspices of the trustees or accountant. It is included in the balance of designated funds.

### Brokerage Accounts

12-31-2021. \$117,534,

### Cash in Bank

1-1-21. \$299,410.

### Giving Summary

Pledges	Budgeted	Received
	\$290,229.	\$302,302.
Plate Income	\$14,000.	\$12,141.

## Family and Community Life Report

By Kristin Moreno and Sarah Koeman, Family Life Elders, and  
Kathy Ludwig, Interim Coordinator of Children's Ministries, and  
Don Ludwig, Associate Pastor for Family Life  
[www.southmin.org/familylife](http://www.southmin.org/familylife)

### **Our Purpose**

Our family and community life programs provide activities that engage our Children, Youth, Families and adults in fellowship, education, and service. We provide many points of access to where members of Southminster can develop a sense of community. These points of access range from bi-monthly community events, Sunday morning children and youth programs, fellowship meetings, special events, and service-learning activities / mission trips.

**General Statement:** This has been another incredible year of changes and finding our navigational beacon as a ministry. As a result of COVID-19 and the arrival of our new Senior Pastor, 2021 became a year of maintaining virtual and social distanced interactions with children, youth, families and the wider church community (first five months) and launching our weekly in-person programs beginning in June 2021.

**Staff:** We are very appreciative to have Kathy Ludwig step into the role as Interim Children's Ministry Coordinator, while Pastor Don Ludwig returned as the Family Life Pastor in May 2021 (after serving as the Interim Senior Pastor for 18 months). While we have sought to hire someone for the permanent children's positions, we haven't found the right person and will be opening the search process in early 2022. In September, we hired our newest Youth and Mission Intern: Chu Taylor.

**Children and Family Ministry:** For the first 5 months of Covid, Don and Kathy Ludwig maintained connections with the children and dropped off bi-monthly care packages to children's homes. With the help of many volunteers, the Butterfly Garden received much needed upgrades. Beginning in May, Kathy Ludwig has maintained a weekly program on Sunday mornings for children. Children begin in worship before heading out to do a lesson and related activity. In the fall,, our Children's program launched, organized and created over 100 kindness kits to distribute to those experiencing homelessness. In December, the children planned and rehearsed a Nativity pageant that was performed at 5 p.m. on Christmas Eve.

**Youth and Family Ministry:** In the beginning of the year, Amanda Olson served to our youth connected through monthly zoom gatherings (cookie baking, game nights, trivia nights, movie nights etc.) and hosted several safe gatherings for youth where Pastor Don was able to participate (i.e. social distanced games in the park, dinner at the Beaverton Food Cartel, Frisbee Golf etc.). Beginning in May, Don stepped back into the role as Family Life Pastor. Throughout the summer and Fall, youth have met for small group activities (mostly outdoors) that included bowling, lunch at the food carts (twice), a trip to the OSU basketball game etc. Youth and Families also serve as Worship Greeters on the Second Sunday of each month. In October, the youth built a partnership with the Blanchet House in downtown Portland where they have continued a monthly service project with those who are experiencing homelessness on the third Saturday of every month.

**Youth Mission Trip:** Fortunately, we were able to return to Spokane in August 2021 for our 7th bi-annual mission trip (18 youth and 5 adults participated). In Spokane, we volunteered at the Second Harvest Food Bank, served many members in need at Westminster Presbyterian Church and organized an outdoor “Block Party” with Zoo Animals. In the Fall, planning began for our Intergenerational Mission trip to Puerto Rico in June 2022.

**Community Life Activities and Events of 2021:**

1. Celebration of Creativity Drive Though (March)
2. Easter Egg Hunt (April)
3. Farm Day Petting Zoo (May)
4. Graduation Sunday Celebration (June)
5. Family BBQ at Shrefler Park (July)
6. Welcome Back Sunday Parking Lot Activities (September)
7. Halloween Trunk or Treat Event (October)
8. Advent Fair (December)

**Volunteers and Committee Members:** Thank you to all the committee members who have made this work possible: Chris Mouzong, Mark Mullins, Mary Prescott, Kristin Moreno, Sarah Koeman and Judith Foster. We especially wish to thank Susan Stevens-Garcia for her leadership with the Advent Fair and to Robin Erickson for providing monthly breakfasts for the youth. Thank you to the many volunteers who have supported our families throughout the year. The value that our community of faith places on Family and Community Life is evident through your commitment.

**Restaffing and Looking Forward to 2022:**

We look forward to the upcoming year as we search for a new permanent Children’s Coordinator and an additional Nursery coordinator. Over the past six months, we have begun to develop consistency in programs and even added new families. We believe that we are poised for growth in 2022, especially as Covid becomes less of a dominating reality. Even more, the intergenerational mission trip to Puerto Rico is expected to provide a deepening of commitment and relationships that will impact the entire congregation.

## **Membership and Connections Report (aka Vitality Committee)**

The Membership and Connections Committee's goal is to maintain accurate records of attendance and financial contributions so we can reach out to members sooner rather than later to see if they have moved on or need some TLC from Southminster clergy or members. We gather attendance information from the friendship pads that are passed during in person worship and from logins on zoom worship.

In 2021, we had one member transfer to another church, 11 members died and 7 were moved to inactive membership status due to lack of attendance/financial contribution. Our end of year membership total reported to Presbytery was 170.

The committee members at this time are: Georgia Walp, Rick Collins, Sandy Ruff and Aleta Parker



## Adult Education Report

**COMMITTEE MEMBERS:** Dan Rasmussen (chair), Kathie Huddleston, Janet Cruz, Alice Check, Nancy Miller, Ross Miller, and Joanne Wakeland

**COMMITTEE MISSION STATEMENT:** It is the mission of the adult education committee to organize and offer classes, lectures and workshops that promote:

- Spiritual and personal growth
- Biblical and religious literacy from a variety of perspectives
- Understanding of issues of social justice
- Awareness of programs in Beaverton and beyond that address social problems.

The committee holds its regular meeting at 7:30 p.m. on the second Thursday of each month in the conference room at the church. Anyone interested in joining the committee or submitting ideas for programs is encouraged to do so. Our regular scope of activities includes: Sunday Starter, First Tuesday Book Club, annual Southminster Reads, and other classes, guest speakers and lectures.

2021 was another challenging year with Covid-19 limiting what could be done in person. Below is a list of what we were able to accomplish.

### **SUNDAY STARTER:**

We suspended regular Sunday classes during the first part of 2021 while worship was still Zoom-only. We found that while remote meetings do work OK for adult classes, the traditional Sunday time before worship was not the best, because it meant people needed to sit through two hours of Zoom on Sundays for class and worship. So we decided to focus on other classes at other times until we returned to in-person worship.

Sunday Starter resumed in September with a 9-week series based on the book *Who Stole My Bible?* By Rev. Jennifer Butler. Leadership was shared between committee members and the pastors, and the same Biblical theme was used in class and worship. Attendance was modest, but discussions were good. Most attendees were in person, but there were also regular Zoom participants.

We finished the year with a 3-part series in Advent. Led by Dan R., we discussed the nativity stories from Luke and Matthew, using as a resource *The First Christmas* by Borg & Crossan.

**FIRST TUESDAY BOOK CLUB:** A group of approximately 6-8 people meets to discuss non-fiction books related to issues of social justice and progressive theology. The sessions are held on the First Tuesday of each month at 7:00. A reading list has been developed and is available through the church office and on the website for anyone who is interested in joining the conversation. This event lent itself well to Zoom, so the attendance stayed fairly consistent and overall we found the book club went well throughout the year.

Books read in 2021:

- January 5: *Jesus: A Revolutionary Biography* by John Dominic Crossan
- February 2: *Fascism: A Warning* by Madeline Albright
- March 2: *Together: The Healing Power of Human Connection in a Sometimes Lonely World* by Vivek Murthy

- April 6: *Begin Again: James Baldwin's America and Its Urgent Lessons for Our Own* by Eddie S. Glaude, Jr.
- May 4: *The Untethered Soul: The Journey Beyond Self* by Michael A. Singer
- June 1: *The Story of More: How We Got to Climate Change and Where We Go from Here* by Hope Jahren
- July 6: *In Defense of Kindness: Why It Matters, How It Changes Our Lives and How It Can Save the World* by Bruce Reyes-Chow
- August 3: *No Name in the Street* by James Baldwin
- September 7: *The Remarkable Ordinary: How to Stop, Look and Listen to Life* by Frederick Buechner
- October 5: *A Good Provider Is One Who Leaves: One Family and Migration in the 21<sup>st</sup> Century* by Jason Deparle
- November 2: *The Divided Mind of the Black Church: Theology, Piety and Public Witness* by Rafael G. Warnock
- December 7: *Caste: The Origin of Our Discontent* by Isabel Wilkerson

#### **SOUTHMINSTER READS:**

The entire congregation was encouraged to read *In Defense of Kindness: Why It Matters, How It Changes Our Lives and How It Can Save the World* by Bruce Reyes-Chow during the summer. Rev. Reyes-Chow is pastor of First Presbyterian Church in Palo Alto, CA., and he agreed to do a live discussion event with Southminster in September. Unfortunately, he contracted Covid and was unable to join us.

#### **OTHER ACTIVITIES:**

- On Jan 26, we hosted a conversation about racism, led by guest speaker Donna Maxey.
- On Feb 16, we hosted a discussion about climate change issues. The following Sunday's worship featured a panel of folks who were involved in that event.
- On Mar 7, we hosted a discussion about creativity on the Sunday morning that would have been the art show.
- On April 20, we held a Zoom event about the lasting effects of wildfires. Guests included a survivor of the Santa Rosa fire and pastors from two of the affected areas in Oregon.

## Mission and Outreach Report

MISSION AND OUTREACH COMMITTEE 2021 Committee members include Vicki Lukich, Diane Bender, Claire Schrader, Karen Butler, June Carlson and Aleta Parker.

We mourn the loss of longtime mission committee member Karen Wittenburg and longtime member Warren Aney leaving the committee due to health issues.

The Mission Committee meets the first Thursday of the month at 10:00 a.m. at which time the status of various mission and outreach projects are reviewed and planned. All 2021 meetings were via Zoom. Any interested persons are invited to join the meetings.

Our purpose is to coordinate projects with various committees within our church and to reach out to the community by working on a variety of projects and through the donation of money to organizations that benefit community members.

2021 Mission and Outreach activities

### **Christmas Outreach**

Vose Elementary: Our longstanding Christmas basket program changed due to COVID and at the request of new Vose counseling staff. They requested donations of socks, blankets (throw size), board games, books, hot chocolate and \$25 gift cards for Target, Fred Meyer or Walmart. Funds to purchase requested items came from Mariners and individual donations. We transferred the items to Vose and they divided them up. Their goal was to reach 100 families and we provided the items for approximately 50.

Family Promise: We offered to purchase gifts for the individuals in 13 families. Due to changeover in staff, families moving into housing and new families entering the program, no specific gift requests were received. Instead, the request was for 15 throws and \$50 in gift-cards per family. We received donations from the congregation beyond the requests of these two groups so hope to partner going forward, possibly in providing gift-cards to help families as needed.

Rebuilding Together: This national organization is dedicated to helping low- income home owners stay in their homes by providing maintenance to their homes. Unfortunately, the event was cancelled in April of 2021. We attempted to connect to participate in a smaller scale painting day but received no response.

More Light Network: We contributed \$200 to More Light as annual membership dues.

Equal Exchange/Presbyterian Coffee Project: This program, managed by Mary Gehr and Kathy Ayers, offers fair trade coffee, tea, chocolate and other goods for sale to the congregation. Half price sales were offered at two outdoor events to reduce inventories of expiring items. We hope to start up again once we are meeting in person without Covid concerns.

Community Garden: The 40 garden plots on our land provide community members the ability to economically grow healthy food for their families.

Earth Care Congregation: Southminster joined this program of the Environmental Ministries of the Presbyterian Church USA in 2011 and has achieved recertification each year since. Diane Bender is now leading this team to keep track of the actions our church takes to care for our earth. During 2021 we continued to improve the butterfly garden and had twelve months of virtual or hybrid services—an extreme version of Alternative Transportation Sundays! The Building and Grounds Committee along with the Climate Change taskforce investigated putting solar panels on our roof. Due to our electrical system, this isn't an option. Upgrading lighting to LED is a goal but a funding source is needed. After an Energy Trust of Oregon audit, four thermostats were replaced with WIFI enabled units, which should help reduce energy usage.

Family Promise: Southminster participates with the nonprofit organization committed to help children and their families affected by homelessness in the Beaverton area. Many changes in the program this year due to Covid, changes in their service model and funding from the government. Our support during 2021 included having two members on their board, provided activity kits in fabric bags and Christmas items and hosting several Family Fun nights at the motels used for housing.

Butterfly Garden: We worked with the Children's ministries to maintain and improve the garden. The mulch applied and edging put in place last year has made ongoing maintenance easier. Rick Collins extended a water line to the garden. Yeah!

### **Activism Groups**

Donations to Local Nonprofits- We were the recipients of additional funds from multiple sources, including a memorial bequest from Jacque French and the 2020 Fund. Added to our usual funding from special offerings and mission budget requests, these funds enabled us to give:

- YMCA Hoops- \$2000 to convert a van for food and activities distribution following the model of a program in place at the Sherwood YMCA
- Family Promise Beaverton- \$2798.99 for a play structure at their day house
- Project Homeless Connect- \$4000 for need electrical upgrades to their building and food gift-cards and Trimet tickets
- Just Compassion- \$4000 for helping the unhoused with shelter, a day center, safe overnight parking, shower and laundry facilities and assistance getting ID and jobs.
- Portland Youth Builders- \$4000 for programs to help youth ages 17-26 get a diploma or GED and provide support and mentoring during training for jobs in construction or technology.

- Immigrant Mutual Aid Coalition- \$1000 for food and other essentials for undocumented immigrants impacted by wildfires.
- Black Parent Initiative- \$850 to train one doula/lactation coach

**Goal for 2022**

Afghan Women and Girls - We remain committed to finding ways to help. Lack of NGOs in Afghanistan adds to the challenge. The Lutheran church is coordinating resettlement in Oregon and we monitor their website and that of IRCO (Immigrant & Refugee Community Organization) looking for ways to connect as well. One possibility is to help set up apartments for refugee families and serve as mentors.

## Nominating Committee Report

Co-chairs from session

Dave Pierce

Aleta Parker

Deacon rep

Susan Stevens-Garcia

Members at large

Judy Widen

Roger Davidson

Julie Ray

TBD

## Personnel Report

### COMMITTEE MEMBERSHIP FOR 2021

- Frank Angelo – Chair (started 6/1/2020)
- Greg Jones - (started 6/1/2020)
- Carol Howe
- Cindy Bartholomew (started 6/1/2020)

### STAFF PARTICIPANTS

- Scott Dalgarno, Pastor
- Don Ludwig, Associate Pastor

We wish to thank all the people who have served on the committee this past year. It has been an exciting (hiring new staff) and sometimes difficult year (pandemic) but the Personnel Committee made strong progress filling critical staff positions.

The Personnel Committee has a variety of responsibilities. Due to the nature of these responsibilities, members of the committee must exercise careful discretion with sensitive information. Primary among the responsibilities are oversight and recommendations to the Session for hiring, regulatory issues related to personnel actions, employee performance reviews and personnel-related budget matters.

The Personnel Committee met monthly in 2021. In addition, Personnel Committee members participated in Session meetings throughout the year. 2021 was a year of a lot of changes. The continued pandemic highlighted the need for committed and knowledgeable staff. The Personnel Committee continued to develop employee job descriptions to match expectations with the new workplace. As an example, church services are now a “hybrid” of remote and in-person attendance. The remote elements rely on technology skills. We ended the year hiring a Technology staff person in for November through January (budget approval) who, in conjunction with church members with technology skills, has been able to better organize remote services.

The Committee also revised and updated the Southminster Employee Handbook with the assistance of the human resource firm HR Annie. This task was a complete update of the handbook and reflected new employment laws since the last handbook was written. The Personnel Committee has continued the contract with HR Annie into 2022.

During the continued uncertainty of the year, we tried to keep as many critical positions to the operation and mission of Southminster employed. In order to balance employee workload and expectations with the work that needs to be done in the COVID-19 environment, we updated job descriptions. We referred to the changes as a “COVID-19 Addendum.” At the end of the year, Southminster added three employees and identified the need for one new position:

These positions are:

1. Director of Chancel Choir and Congregational Signing
  - a. Steven Schaefer was selected and accepted the position of the new Director of Chancel Choir and Congregational Signing. Steven began his position on

- Wednesday, November 17<sup>th</sup>. A 2022 Budget amendment to \$17,000/year was submitted to the Trustees and is included in the 2022 Budget.
2. Keyboardist
    - a. Kenn Willson was selected and started on Oct 31<sup>st</sup> to fill the Keyboardist position. A 2022 Budget amendment to \$15,000/year was submitted to the Trustees and is included in the 2022 Budget.
  3. Technology Position
    - a. Chase Ryan was hired to fill the Technology Position to provide coverage between now and January. The position is included in 2022 Budget @ \$6,000/year (\$500/month)
  4. Social Media Position
    - a. The Personnel Committee also discussed adding a Social Media Position. This was put on hold until January 2022 and will be considered as a part of the 2022 budget authorization.

We are keeping an eye on how 2022 unfolds to determine if and when we will need to revisit the job descriptions to reflect the post-COVID-19 workplace. Also, when we return to complete in-person services, it is recognized that additional employees will be needed to “return to normal” workplace conditions. The Personnel Committee will track this and participate in expanding our staffing as conditions warrant.

Respectfully Submitted,  
Frank Angelo, Personnel Committee Chair  
January 13, 2022



## **Building and Grounds Report**

Again, 2021 was a unique year for the church, the country and the world. We have all been dealing with Covid and Covid protocols for the entire year.

Building and Grounds has been meeting in person and in hybrid mode. In-person meetings were necessary to be able to walk around the building and discuss various maintenance issues.

### Routine Maintenance

Church maintenance has been very different from normal years. The exterior maintenance was done the same as most years, but inside maintenance reflected the different building use patterns in 2021. Most church activity was limited to the sanctuary and narthex in 2021. Wee Wisdom was in operation most of the year, using their portion of the building and requiring special protocols to safeguard their kids. Church children/youth use was limited, only beginning in the fall of 2021.

### Interior maintenance

1. The church was cleaned once a week for most of the year.
2. All the HVAC was maintained as usual.
3. Seasonal maintenance continued to happen: sump pumps checked; exterior water turned on and off depending on the season; fire extinguishers and lighting maintained; exit signs checked for proper operation; toilets and faucets maintained; etc.

### New Thermostats

New thermostats, using up-to-date technology and provided free of charge by PGE, were installed throughout the church. The new thermostats, in conjunction with another PGE program, are expected to provide energy savings in the coming years.

### LED Lighting

We are investigating a switch from fluorescent lighting to new energy-efficient LED lighting. In addition to energy savings, on-going issues about parking lot lighting and added security lighting will also be addressed. One bid is in hand and an RFP to get additional bids is in the works.

### Church Work Days

We had two socially distanced Grubby Saturdays, one on 5/15/21 and the other on 9/25/22, both accomplishing a variety of tasks. We deep cleaned the inside of the church, cleaned the front parking lot, power washed and cleaned the walkways around the church, trimmed plants/shrubs, replaced 6 defective interior door handles, and trimmed and weeded the butterfly garden and other flower beds.

A small group from Building and Grounds also successfully repaired the storage shed located on the south side of the church. The lower part of the shed was rotten, and rodents were getting into the unit.

Thank you to all the people who participated in various Building and Grounds activities throughout the year. Also a big thank you to the people who supported Building and Grounds by participating in the monthly committee meetings. We have a great group of volunteers!

## Worship & Music Ministry Report

2021 was one for the books. Carrying on a 2000 year old tradition of worship has never been more of a challenge. Doing it in 2020 was hard enough but by 2021 any novelty about Zoom worship had worn thin. The fact that Southminster came through by the skin of it's spiritual teeth is a sign of the grace of a loving God and also a measure of the faithfulness of our community.

Getting a new pastor in May offered the church a bit of hope about tomorrow. Learning of Jason's departure in the fall was a big loss. God blessed us with a new Choir Director, Steven Schaefer, and new pianist, Kenn Willson. That bloomed beautifully into wonderful Advent and Christmas celebrations at year's end. We look with promise towards 2022.

God is good, and though we have gone back into Zoom-only worship we still hold out hope that there might just be a return to normalcy before too very long. We count our blessings, grateful for Zoom to get us out of a bind and to expand our ability to carry worship around the globe so that our snowbird members can be with us anywhere their fancy takes them.

Your Worship team

# Technology and Social Media Report

## **General Statement:**

The Technology and Social Media committee was created by Session in 2020 to address the technology needs of the congregation as COVID was escalating. The committee provides technology and social media support to facilitate virtual worship services, events, and office needs.

The church resumed in-person Worship Spring 2021. Jason Sabino continued to work part time as a staff member in charge of Technology through August, 2021. Kathie Huddleston took over leadership of the Committee in June 2021. The Committee meets on the first Tuesday of each month and members as of the end of 2021 include Kathie Huddleston, Calvin Taylor, Don Ludwig, Scott Dalgarno, and Chase Ryan.

## **Some of our Accomplishments and Tasks in 2021:**

### **1. Acquisition of Technology Equipment in the Sanctuary/Worked with a Consultant.**

We continued to evaluate AV equipment needs. We hired a consultant, Josh Vallejos to advise us on audio video equipment needs, and ordered a new Digital soundboard, Stage Box, cables, Stream Deck, and some additional microphones. We also paid Josh to work with Jason to install and fine-tune the equipment. Due to shipping channel delays, the equipment was not fully installed until August/September of 2021. Earlier in the year we installed a new PTZ Camera in the back on the Sanctuary. We also added a conference microphone in Room 7 to improve the reach there.

### **2. Hired Chase Ryan to Coordinate Worship Technology.**

In September we approved a job description for a 5-hour per week position to support our technology needs. After a search, we hired Chase Ryan – who brings experience directing technology for live events and working with sound, cameras and computers. He started in late November and has been getting up to speed on our systems.

### **3. Trained and relied on a Technology Team of volunteers for Sunday Worship.**

We worked to train a team of tech volunteers who run the technology for worship on Sundays. We have two volunteers, plus Chase, working each Sunday to run the soundboard and camera. We developed and improved documentation and procedures. Our Admin – Lisa – helps by providing the slides each week. We use a Survey Genius Sign-Up to schedule the volunteers.

### **4. Began Livestreaming Worship Services.**

We implemented Livestreaming to both YouTube and Facebook Connections. We continue to use Zoom as well. Worship services are recorded and available for later

viewing. We use a service called “Restream” to send our stream to both Youtube and Facebook.

#### **5. Provided Technological support for Committee & Group Meetings.**

Southminster meetings are generally held on Zoom. We have two separate Zoom accounts which provide us with three Zoom “rooms”; they are named *Sanctuary, Room 7 and Conference Room*. Typically groups schedule their meetings with our Administrative Assistant. The meetings are then scheduled on the online Southmin.org calendar and assigned a Zoom room for easy access. This information can also be shared via direct meeting invites. Some groups use personal Zoom rooms for meetings for ease of maintenance or confidentiality.

#### **Special Mention and Appreciation:**

1. We want to give a special recognition to **George Walker** who has served in the capacity of providing technological support for the Southminster office needs for countless years. He has provided us with a wealth of information and has agreed to continue supporting the committee in this work.

#### **Some of our goals for 2022 Include:**

1. **Continue to work toward providing a seamless Hybrid (In-person + online) worship experience.** We hope to improve the quality of Zoom services, possibly adding more active hosting and having online participants participate more in Worship. We also want to let people know about our streamed options which provide the highest quality.
2. **Expand our reach on the internet and other forms of Social Media contact.** We have budgeted \$1200 to support social media. We need to evaluate our Social Media, Web and email outreach – and make sure it is up-to date. We need to develop a plan for regular content updates.
3. **Add an easy-to-use Online Payment Option to our Website.**

#### **Technology and Social Media Committee:**

Kathleen Huddleston (Elder)  
Chase Ryan (Staff)  
Calvin Taylor (Member)  
Don Ludwig (Associate Pastor)  
Scott Dalgarno (Pastor)

## Reopening Task Force Report

### **General Statement**

In April/May 2020, the Session approved a temporary task force to make decisions, develop protocols, and provide direction to the Session on questions of reopening. The Task Force meets every two weeks to monitor the trend patterns of COVID-19, and review the State of Oregon mandates as well as the Presbytery and other relevant sources.

### **During 2021**

Throughout 2021 the RTF met approximately bi-weekly to monitor trends in case count, death count, and other vital statistics in order to make the most informed decisions about the status of using church property for staff, members, committees, rentals, and so forth. CDC information, OHA alerts, and other official sources of data were presented in a helpful and concise manner by Craig Butler at each meeting. We thank Craig for his service and leadership.

At the beginning of the year we were looking forward to being able to attend in person worship services and/or committee meetings. We began working on a hybrid plan to comply with state requirements, CDC recommendations, and to record attendance as needed. This plan was for services and committee meetings as well as folks who rented our facility. Documenting the requirements and communicating them to all was a big task and we all pitched in to make sure we covered all bases.

We transitioned online worship services to hybrid in April, allowing 25 attendees in the beginning. At Session's direction these 25 seats were assigned to specific individuals for Pastor Scott's initial service. As time went on we increased the in person count to 50 then to 100. We adopted a reservation system with assigned seating for several months. Thankfully we never needed the seating assignments as there were no known cases of Covid to contact trace. There was great cooperation among members, staff, volunteers, Technology Committee, and others to make this all happen.

Over the summer things gradually moved towards "pre-Covid" operations until the Delta variant appeared. With this more serious strain a reality, we moved back toward mask wearing, social distancing, and so forth. This required us to address things like singers' masks, recording vaccination status, working remotely, and other delicate topics where the balance between safety and community was tenuous. Events were cancelled including a Viva Village aging seminar and Scott's installation; modified including the Rummage Sale and Wee Wisdom operations.

We continue to be vigilant and thank you for helping us all to be safe and well. We know this situation is fluid and challenging and that it takes all of us to stay focused on keeping each other and ourselves as safe as possible.

## Celebration of Creativity Art Show Report

Southminster's 43rd annual art show, "The Celebration of Creativity" was not held in March of 2021. The art show leadership team made the hard decision not to hold it because of COVID-19 restrictions during the 2021 church year.

When it was decided to cancel the 2021 Celebration due to COVID, the leadership team's plan was to resume the annual art show in March 2023, but as of this report the 43rd Celebration will be held March 3-6, 2022!

Going forward it takes the better part of a year to do all the background work, and in-person and face-to-face meetings with the artists to produce the show. Given the ongoing virus that is still in the community, the leadership team also took into consideration keeping not only the artists, but the many volunteers and those patrons attending the art show a safe and healthy event for all.

The Celebration originated as community outreach to support the arts by providing a professional venue for area artists to show and sell their art work. The artists take home 70% of sales revenue. Proceeds retained by Southminster go out into the Beaverton community especially for the Art Literacy programs in the Beaverton schools, and to pay for all show expenses. Some proceeds go to Southminster's Surroundings Committee to be used to beautify and update church facilities.

Perhaps the most important benefit Southminster receives as a congregation having the Celebration is the growth in fellowship and friendships the community experiences as we all come together each year to make this event happen. Therefore the leadership team is excited that there will be an art show for 2022 and it is going to be magnificent!

For this 2021 Annual Report there will not be any financial information. We hope to provide one from the 2022 art show going forward.

Respectfully submitted,  
The Art Show Leadership Team