

THE ANNUAL REPORT

2017

Southminster Presbyterian Church

12250 SW Denney Road

Beaverton, OR 97008

503-644-2073

www.southmin.org

CONGREGATIONAL MEETING

JANUARY 28TH, 2017

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Dear Friends,

2017 was a full year for Southminster. We have done a number of outreach activities and through them have attracted many visitors. This past year we welcomed fourteen new members. We have many new faces and that makes an exciting opportunity for long-term members and new members to build new bonds and especially for our long-term members to share the culture and vision of Southminster with our new members. It is so good to see personal invitations and gestures of welcome and hospitality from our longer-term members to visitors and new members.

Several people have suggested that it might be time for an all-church retreat or series of “town meetings” to communicate with one another and perhaps re-create a shared sense of who we are as a congregation and the joyful work we are called to do. Folks are already at work to make that happen.

We are blessed with an excellent, hard-working, and happy staff. As head of staff, that means a lot. I am pleased with their creativity and collaborative skills and willingness to put in extra time and energy for Southminster. On their behalf, thank you for showing them your love and appreciation.

Our committees or ministry teams and boards are working well and putting together exciting programs. I don’t remember a meeting of any committee or board this past year that didn’t at least on one occasion erupt into spontaneous laughter. That does not mean we thought the work was trivial or not serious. It means that we like, respect, and trust each other and understand our vocation in the words of Frederick Buechner as “that place where our deep gladness and the world’s deep hunger meet.”

Southminster is a caring congregation. As we each face our own losses, challenges, and transitions, we can know that there are others who walk with us, who in many cases, have been where we are now and have survived to tell the tale. If there is any encouragement from my end, it would be to risk being a bit vulnerable and ask to hear the stories of others and be willing to share yours.

On January 1st, Bev and I began our fourth year at Southminster. We can’t think of a better place to be.

Love,

John

2017 STATISTICAL REPORT

Average Sunday Attendance 124

(Cancellation of Christmas Eve Services and other icy weather in 2017)

Christian Education Enrollment

K-4 Enrollment: 16

5-12 Enrollment: 28

Total: 44

Weekly Attendance:

K-4: 10

5-12; 6

8-12: 9

Total: 25 weekly

New Members:

Judy Widen

Warren Bull

Jean Wakefield

Steve Martyn

Risa Martyn

Sarah Koeman

Aron Racho

Cathryn Ruckle

Don Layman

Ann Layman

Crystal Akins

Eric Stewart

Candice Stewart

Nancy Miller

SOUTHMINSTER ELDERS

TERM 2018

BUTLER Craig 17521 NW Lone Rock Dr. (503) 803-0922 (H)
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Portland, OR 97229-8512 (503) 803-0922 (C)

GREENWOOD Michele 13170 NW Dumar St. (503) 646-5118 (H)
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HUDDLESTON Kathie 13850 SW Harness Ln. (503) 524-9442 (H)
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INGALA Tom 12712 SW Barberry Dr. (973) 362-8827 (C)
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SCHULZE Matt 2723 SW Miles St. (503) 245-3872 (H)
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TERM 2019

BARTHOLOMEW Cindy 18926 Indian Springs Rd (503) 758-8862
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Lake Oswego OR 97035-8330

CRUZ Janet 11570 SW Holland Ln (503) 350-1578 (H)
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GEHR Mary 21000 NW Quatama Rd # 200 (503) 523-7057 (H)
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Lake Oswego OR 97035-8060

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| | | | |
|-------------------------------------------------------------------|--------------------------------------------------|----------------|------------|
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| HOWE Carol <u>carolhowe@gmail.com</u> | 13043 SW Ascension Dr Tigard OR 97223-5686 | (503) 524-4286 | (H) |
| MOUZONG Michel <u>michelmouzong@communityuplift.org</u> | 8258 SW Lori Way Beaverton OR 97007-6934 | (503) 708-7671 | (H) |
| PARKER Aleta <u>aletaparker@gmail.com</u> | 10625 NW Walters Ln Portland OR 97229-6260 | (503) 643-3808 | (H) |

**Larry Porter - Clerk of Session - 30927 SW Kensington Dr., Wilsonville, OR 97070-7528, Home-
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SOUTHMINSTER DEACONS

Deacon Moderator: Val Schulze

TERM 2018

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DAVIDSON Sharon 6095 SW 152nd Ave. (H)
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YEAKEY Judy 13520 SW 31st St. (503) 626-7429 (H)
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TERM 2020

| | | | |
|---------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------|------------|
| ERICKSON Robin robinlynn.erickson@gmail.com | 9845 SW Imperial Dr. Portland, OR 97225-4932 | (503) 296-8588 | (H) |
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| STEVENS-GARCIA Susan milkacowssg@outlook.com | 7750 SW Barnard Dr. Beaverton, OR 97007-4967 | (503) 626-6377 | (H) |
| SIEBERT Carolene carolene13@gmail.com | 100 SW 195th Ave., #126 Aloha OR 97006-2370 | (503) 250-2139 | (H) |
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Minutes of the Southminster Annual Congregational Meeting of January 29, 2017

Moderator Rev. John Shuck called the Annual Congregational Meeting to order with prayer at 11:15 am

Beginning at 11:20 am, Jeff Tefelske presented for the Southminster Presbyterian Church Foundation.

Nominated for terms on the Foundation Board of Directors were: Amy Goodwin, Randy Ray, Frank Angelo and Greg Jones. Jeff asked for further nominations three times, as required by the By-laws. No nominations were made from the floor. The slate of candidates was passed by unanimous voice vote.

Jeff presented the list of officers elected by the Foundation Board for the 2017 year: Kathy Ayers, President, Frank Angelo, Vice-President; Elizabeth Sloan, Secretary; and Greg Jones will start the year as Treasurer and transition the office to Robin Burnham. Craig Butler will be the Trustee that is the session representative to the Board.

John Shuck called the Congregational Meeting to order with prayer at 11:33 am. A quorum of 59 members of the church were in attendance.

Rick Collins gave the Trustee report. He reminded the attendees of all the accomplishments of 2016 including the new roof, the Cuba trip, new hires, the new projection system, the first Ramadan tent celebration held in the U.S. and others. He showed a 5 year comparison between the 2012 actuals and 2016 budget, and reported on 2016 actuals. Rick then gave a summary of the successful 2017 pledge drive and an outline of the budget for 2017.

Rick presented the Terms of Call for Sr. Pastor the Reverend John Shuck, and moved their adoption:

Salary: \$72,471 (a 2% raise);

Professional Expenses: \$3,500

Continuing Education: \$1,500

Study Leave: two weeks per year

Vacation: four weeks per year

Pension and Health Insurance: \$26,452

Support for Progressive Spirit Radio Program: \$800

The motion was carried by unanimous voice vote.

Janet Cruz, chair of the Nominating presented the following names for the nominating committee in 2017:

Janet Cruz and Sandy Ruff, ruling elders

Joanne Wakeland, deacon

Daphne Fisher, Ron Gross, Aleta Parker and Larry Porter, at large

Rev. Shuck asked for further nominations from the floor three times, as required by the By-laws. There were no further nominations. The Nominating Committee members were approved by unanimous voice vote.

The moderator closed the meeting with prayer at 11:53 am.

Respectfully submitted,

X_____

Craig Butler, Substitute Clerk of Session

X_____

John Shuck, Moderator

Minutes of the Southminster Congregational Meeting of April 30, 2017

Moderator Rev. John Shuck called the Congregational Meeting to elect Elders and Deacons to order with prayer at 11:02 am on April 30, 2017. A quorum of 110 members was present.

Nominations Committee Chair Janet Cruz thanked the other members of the committee for serving: Daphne Fisher, Ron Gross, Aleta Parker, Larry Porter, Sandy Ruff and Joanne Wakeland.

Janet announced nominations as follows:

For three year term as Elder: Kirsten Fredrickson (trustee), Ben Fisher, Carole Howe, Michel Mouzong and Aleta Parker. For one year term as Elder: Tom Ingala.

For three year term as Deacon: Robin Erickson, Daphne Fisher, Carolene Siebert, Susan Stevens-Garcia, and Joanne Wakeland.

After asking three times for any nominations from the floor, the moderator asked for the vote. The nominations were approved unanimously.

The moderator closed the meeting with prayer at 11:07 am.

Respectfully submitted,

X _____
Larry C. Porter, Clerk of Session

X _____
John Shuck, Moderator

COMMUNITY LIFE COMMITTEE 2017 ANNUAL REPORT

The Community Life Ministry encompasses on-going social programs, special events, and activities that provide opportunities for fellowship, participation in, and contribution to the community of Southminster. These include:

- Helping visitors and new members feel welcome and included
- Social activities with interaction between age groups
- Caring and supportive activities for individuals and families
- Opportunities to deepen relationships within the congregation
- Maintaining supplies for the kitchen and coffee service

The Session members of the Community Life Ministry in 2016 have been Mary Gehr and Tom Ingala. Committee members include (along with their spouses) Suzanne Angelo, Linda Ingala, and Judy Yeakey.

Weekly, Monthly, and Yearly On-Going Programs

- **Deacons:**--We act as the Session liaison to the Board of Deacons. For more information please see Deacons report
- **Mariners:** The group (of generally 18 – 25) meets monthly at member's homes for potluck dinner and fellowship. The group is led by Ron and Pam Gross
- **Women's Retreat:** The Women's Retreat was held at the Tilikum Retreat Center with a large group of women enjoying the theme – Telling your Story; inspiring the women to engage in telling your own stories.
- **Celebration of Creativity:**--We act as the Session liaison to this committee. For more information please see Celebration of Creativity report
- **Reading Group:** This group (of 5-8) meets monthly to discuss the book of the month selected by the group. Titles are a good mix of fiction/non-fiction.
- **Water 2 Wine:** This group (of generally 18-25) meets monthly at member's homes for the purpose of learning about wines, tasting the wines, and enjoying fellowship. The group is led by Jeff and Sharon Tefelske and Matt and Val Schulze. This group donated \$300 to Southminster's Christmas Basket Fund.
- **Cascades Presbyterian Family Camp:** An annual event held at Honeyman State Park (for all the Cascades Presbytery) and attended by several Southminster families. Lots of food, stories, music, campfires, worship, relaxation and fun were shared by all.

- **September Welcome Back Sunday:** The congregation reconnected after a busy summer with a pot luck and fellowship after worship. Outdoor activities for the youth were provided.
- **Advent Faire:** Another fun and festive Advent Faire with activities provided by our youth and adult volunteers. There were 7 activity stations, plus the ever popular Secret Room and of course, Santa!
- **Hanging (and unhangng) of the Greens:** The tree was cut on the Eddy property and the sanctuary and Narthex were decorated by energetic folks. New ribbons were provided by the Surrounding committee to update the Christmas tree and sanctuary decorations. As usual, the end result was glorious!
- **Christmas Train Display:** For the 11th year, Mike Houge provided enjoyment for all ages with his wonderful train display. About 75 people enjoyed the display during the open houses. Mike also ran the trains after the early Christmas Eve service and on Sunday, January 1. Volunteers were organized to help Mike transport, setup the trains, and take them down.

Special Events

- **Interfaith Pulpit Exchange with Maranatha Church:** A pulpit exchange themed “Building Bridges” with a pot luck dinner to follow was hosted by both congregations on consecutive Sundays. Each Pastor participated in the service and a discussion on bridging social injustices followed.

Future Goals

- Continued responsiveness to the needs of the congregation to smoothly facilitate activities
- Continued organization and improvements to the kitchen

Annual Report - 2017 Art Show

Southminster's 39th annual art show, "The Celebration of Creativity", was held March 2 – 5, 2017. The art show leadership team and committee thanks the congregation for its generous support as volunteers who work hard, build fellowship, and make the show possible each year. It couldn't happen without you – you guys rock!

The Celebration originated as community outreach to support the arts by providing a professional venue for area artists to show and sell their work. The underlying impetus comes from a desire to celebrate creativity, recognizing the spiritual source of the physical works. One might say that we celebrate "God-given" talents and gifts.

The artists take home 70% of sales revenue. Proceeds retained by Southminster go out into the community to fund scholarships for high school art students through the Beaverton Arts Foundation, to Art Literacy programs in several Beaverton schools, to the children's Music, Arts & Drama camp (MAD Camp) held each summer at Southminster, and, of course, to pay all show expenses. Some monies go to Southminster's Surroundings Committee to be used to beautify and update church facilities.

Southminster derives a unique and positive local identity from our art show. Further, new members have been an important collateral benefit over the years because many folks, having been introduced to Southminster through the show, have decided to make Southminster their church home.

But perhaps the most important benefit we receive as a congregation is the growth in fellowship and friendships our church community experiences as we all come together each year to make this event happen.

For financial information, please find the "Gross Art Show Sales & Distribution of Net Proceeds" document on the verso of this sheet. The 2017 show featured 93 different artists and this document gives the details of how we did and how the proceeds were distributed.

Respectfully submitted,

Marylou Belknap-Jones
Art Show Leadership Team

| 2017 Celebration of Creativity | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|
| GROSS ART SHOW SALES & DISTRIBUTION OF NET PROCEEDS - COMPARISON WITH PREVIOUS YEARS | | | | | |
| (Account #3208) | 2013 | 2014 | 2015 | 2016 | 2017 |
| "SEED" MONEY FROM PREVIOUS YEAR | \$ 13,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| GROSS ART SHOW INCOME | \$ 78,047 | \$ 73,867 | \$ 85,607 | \$ 88,860 | \$ 86,689 |
| LESS EXPENSES: | | | | | |
| PAYOUT TO ARTISTS | \$ (51,326) | \$ (48,561) | \$ (56,794) | \$ (58,665) | \$ 57,489 |
| COST OF SHOW | \$ (12,551) | \$ (11,816) | \$ (14,900) | \$ (10,684) | \$ 11,667 |
| NET PROCEEDS TO SOUTHMINSTER | \$ 27,170 | \$ 28,490 | \$ 28,913 | \$ 34,511 | \$ 32,533 |
| DISTRIBUTION OF NET PROCEEDS | | | | | |
| Transfer to Southminster for Building Use | \$ 1,200 | \$ 1,200 | \$ 1,200 | \$ 1,300 | \$ 1,500 |
| Donation to Beaverton Arts Foundation Scholarship Fund* | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| Donat. to Beaverton School District Art Literacy Program** | \$ 2,000 | \$ 2,000 | \$ 2,050 | \$ 2,000 | \$ 2,000 |
| Donation to Southminster Concert Series/Music Program | \$ 351 | - | - | - | - |
| Donation to Southminster Music, Art & Drama Camp | \$ 500 | \$ 500 | \$ 500 | \$ 700 | \$ 1,000 |
| Transfer to Southminster Surroundings Fund (#4284) | \$ 5,119 | \$ 6,790 | \$ 7,163 | \$ 12,511 | \$ 10,033 |
| "SEED" MONEY RETAINED FOR NEXT SHOW | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| | \$ 27,170 | \$ 28,490 | \$ 28,913 | \$ 34,511 | \$ 32,533 |
| *The 2017 donation to the BAF Scholarship Fund provided funds for three \$1,000 scholarships for Outstanding High School Students in the Visual Arts. | | | | | |
| **The 2017 donations to the BSD Arts Literacy Program will help fund the purchase of Art Literacy Program supplies at the following BSD Elementary and Middle Schools: William Walker (\$400); McKinley (\$150); Greenway (\$250); 5 Oaks (\$300); Barnes (\$400); Aloha Huber Park (\$500). | | | | | |

DEACONS Annual Report - 2017

Mission Statement: *Building connections to create a strong Southminster church family by embracing newcomers, nurturing current congregants and reaching out to the community around us.*

Current Deacon Roster:

Val Schulze – Moderator

Robin Erikson – Secretary

Laurie Wyatt, Nancy Millar, Karen Butler, Suzanne Angelo, Susan Stevens-Garcia, Joanne Wakeland, Sharon Davidson, Judy Yeakey, Daphne Fischer, Lorraine Prince, Sally Walker, Carolene Ginocchio-Siebert

To our Deacons who will retire this year, we send sincere gratitude for your dedication, caring service, and leadership. You have been a very involved and active and we will miss you.

2017 Summary:

We have actively prayed and sent caring cards, and will continue to do so for those in our congregation and our larger community who are experiencing difficult times such as death, illness, and unemployment issues. Candy has sent out many, many cards this year.

The Nimble Fingers group has been active in supporting a community for several congregants interested in providing comfort to others through the crochet and/or knitting craft. They have continued the prayer shawl program and provided throws/blankets for our high school senior graduates and many of our well-deserving church members. Thank you to Karen Butler and all other volunteers

We provided single roses for new babies and picture books for newly baptized infants and children. Thank you, Nancy and Daphne

Occasionally the deacons are called to help with meals in the event of illness. We have done this very well and the rewards have gone both ways. Thank you to Joanne for coordinating these efforts.

We hosted receptions for several memorial services at Southminster for members and outside families who have no other appropriate church available. (All Deacons)

Rides have been provided for congregants in need of transportation to Sunday services or special events. (Suzanne)

We continue to coordinate the greeters program. Thank you to Lorraine and Judy for assisting with this.

The deacons had another successful Senior Brunch this year on March 19, 2017. We served approx. 50 seniors this year and it was a fun event for all. (All Deacons)

The deacons have been coordinating the regular coffee service on Sunday mornings. Sally and Susan have done an amazing job.

The Deacons were able to purchase 2 new 'hands free' garbage cans for the Gallery, 18 new folding chairs to begin the replacement of the aging teal metal chairs, as well as contributing \$200 toward the Christmas Basket Project. These monies were proceeds from the numerous Memorial Services that the Deacons so graciously provide refreshments and their time to support the congregation and the community.

Conclusion:

As so much of our lives are in God's hands, we give thanks for the joy in our lives and pray for comfort as we are in pain. As God's servants, the deacons try to comfort each other in how we pray and care for one another.

Thank you to all the Deacons and all others who give so generously and compassionately of their time and energy.

Val Schulze
Deacon Moderator

2017 Annual Report

Don Ludwig, Associate Pastor

As I often do in these moments, I reflected on the past and recalled the time when I was riding across the United States on my bicycle with 6 teenagers back in 1999. As we rode through the state of Montana, we discovered many hills (ugh!) and baffling wind and weather conditions. It snowed in August, for God's sake! But there were breathtaking moments when all was perfect and the riding was effortless. I will never forget the day we rode 164 miles (our longest day of riding) when one student turned to me and said, "Don, you know, god is riding with us today!"

Those words are ripe with meaning. As I reflect upon the last year here at Southminster, I recall a wonderful sabbatical from January – March and thank you for that gift! I also recall the plethora of activities and programs and issues we have faced together. It is always amazing to me that so many people offer so much of their time to this place in order to make a better, more peaceful and just world. As Margaret Wheatley has said, "we are an island of sanity" in an insane world. No matter the political realities or the challenges before us, we can always be assured that in each other, "god" is riding with us.

As I quickly glance back at 2017, I am very so grateful for my collegial relationship with John -- we have worked well together and I have enjoyed the role of providing pastoral support and administering leadership to families and education. It has also been delightful to work with Andrew and Denice. They have made a great team and have served our children well. And what a joy it is to be among such a talented staff!

I continue to be grateful that our children's and youth ministries are not simply separate functions of our church ministry – rather, we have a congregational-based ministry with so many adults involved. I thank the countless volunteers, including Michele Greenwood, Char Kepner and Michel Mouzong as Elders. In youth ministries, we managed to raise \$16,000 for mission, send 15 youth and 4 adults to Spokane and 8 Jr. High youth and 3 adults on the San Juan bike trip and we continue to be involved in local mission (R2D2, Beaverton Children's Resource Center) and have vibrant bi-weekly activities for youth. In children's ministries, we have recently focused on a mission to Puerto Rico and are entering a visioning process on how we can expand our reach.

As Associate Pastor, I have also been involved in supporting the Welcome Team and our efforts to focus on housing injustice, including Family Promise; as well as visitation, preaching, leading worship, teaching, supervision, counseling, partnering with Sai Baba and working as partners with Session.

Upon recently returning from a family trip to Australia, I have a new appreciate for the word "mate". May God's hand be upon each of us "mates" in 2018, guiding and sustaining us on our journey as we "Think Deeply – Love Fully – and Serve Gladly!"

Don

2017 CHILDREN'S MINISTRIES REPORT
by Michael Mouzong, Children's Ministries Elder,
Andrew Maldarelli, Coordinator of Children's Ministries
Don Ludwig, Associate Pastor for Youth, Families and Mission
www.southmin.org/children&families

MISSION STATEMENT

SPC is an inclusive, welcoming community of Christian faith. Our mission is to manifest Christ's love in the world. We strive to provide a place of comfort, community, play and learning for the children of Southminster.

General: The Children's Ministries has been striving towards more regularity and consistency this past year. New members have joined, volunteers are aplenty, and we have been working to increase the connection between the adults and the children of Southminster.

Staff: With changing numbers of children, as well as how the age ranges have changed recently, staffing has changed. **Andrew Maldarelli** continues as the Children's Ministries Coordinator. He is overseeing the nursery/PreK/1st group. There are several volunteers with him at all times. The older group consists of 1st-4th graders. **Denise Ackerman** has been hired to fulfill the position of lead teacher.

Curriculum: Our Children's Ministry Coordinator, Andrew Maldarelli, has been developing curriculum that strives to connect the learning of the children with the message of the Pastor, as well as incorporate stories from the Bible. Together with Don Ludwig, they have developed a three-year Scope and Sequence, teaching Old and New Testament stories to the children. The children are currently working on stories from the Old Testament. The children will continue to work on this theme throughout the months of January and February (and other Old Testament stories through the rest of the school year). These lessons will continue to center around appropriate themed curriculum, to align the weekly message from the Pastor with the Sunday School lessons.

Sunday Morning Schedule

10:00 – 10:15 a.m. – Join parents and participate in worship
10:15 a.m. – Leave worship after the Children's Message
10:15 – 11:00 a.m. Preschool and K & grades 1-4 separate
11:00 a.m. Gathering together for Music, Stewardship, Prayer (all together)
11:15 a.m. – Dismissal with parents

Special Events: Special events such as Earth Day Art Day, Palm Sunday procession, the Easter Egg Hunt, The Christmas Pageant, family pancake breakfasts and the Butterfly Garden have given Southminster children wonderful memories and traditions. We also continue the tradition of giving bibles to 3rd graders. We are adding more seasonal special events this year, such as starting a quarterly Breakfast Club in February, a Can Drive in the Spring, and a Sock Drive in the Fall

Children's Ministry Committee: Michael Mouzong is our new Elder. As a parent of several of our children and youth, he is a welcome addition to the team and has already begun to leave his mark on our committee with his organization and communication skills, and his fresh ideas. With numerous staff changes, regular committee meetings have lapsed, and we have been recruiting new families to join the team.

Volunteers: We extend a huge thank you to the countless volunteers who have spent time with and/or supported our children throughout the year. The value that our community of faith places on children is evident through your commitment. Many volunteers helped to rejuvenate the current spaces for children, clear out closets and bookcases, be a member of the children's task force and the search committees, as well as help on Sunday mornings. We thank Kathy Ludwig, Nancy Pulone, Danielle Pulone, Sonia McGinley, Katie Hubley, Chris Mouzong, Jennifer Townsley, and Charleen Kepner. Thank you all!

Final Thank You to Southminster and Future Goals: We will continue to strive towards aligning Children's learning with adult learning. We are developing means to better track students and their families and hope to build on our outreach efforts. With the new Southminster website, we will be able to update the Children's ministry happenings on the church calendar. We continue to see positive feedback regarding the direction of the program, and will continue to develop the program to that end.

Michael Mouzong, Children's Ministries Elder
Andrew Maldarelli, Children's Ministries Coordinator
Don Ludwig, Associate Pastor

2017 STUDENT MINISTRIES REPORT

MISSION STATEMENT

SPC is an inclusive, welcoming community of Christian faith. Our mission is to manifest Christ's love in the world. We strive to empower students of Southminster...

www.southmin.org/students

“to think deeply, to love fully, and to serve gladly...”

General: Student ministries have purposed to provide activities that engage our students in fellowship, education, worship and service. We provide many points of “access” to where youth can get involved ranging from Sunday mornings, fellowship meetings, special events and service-learning / mission trips.

Sunday Fellowship (Every 1st Sunday after worship, Every 3rd Evening)

DV8 1st Sunday Lunch and Something – 11:30-1:30pm

DV8 3rd Sunday Fellowship – 5:30-7:30--Dinner Always Served at approximately 5:45pm

SNL – 2nd Sunday WEEKEND Special Activity TBD

and SNL/Connections 3rd Sunday Morning Explorations (9:00-1:00pm)

DV8 (Grades 5-8) – DV8 is the group of 5th-8th graders (8th graders are leaders) that meet every other week. Members of DV8 regularly invite their friends and are always interested in getting involved and participating in helping others. Our kids really enjoyed the distribution of the car care bags, having a concrete way to demonstrate compassion, (and it also stimulated great conversation with carpool friends). The caroling day with the Sai Baba group was a great way to connect with our neighbors and our community, and brought many smiles from the congregation members who were visited. They prepared several meals for Family Promise this year.

Sunday Mornings Everyday Leaders and Service-Learning (Grades 5-7) – Everyday Leaders are learning more about how to be leaders. They have met leaders from around the world and talked about what makes a good leader. They have learned why it's important for them to be leaders so that their voices can be heard. They are an energetic group of young people with strong opinions, important ideas and they should give us all hope for the future. They are thinking about possible community activities to do this spring. We continue to be blessed to have had the wonderful leadership of Marcia Chapman for the first half of the year and Kathy Ludwig for the remainder of the year. The youth have shared an interest to do more service work in the community. To build on this, Kathy and the youth sold “trail mix” bags to the congregation to raise money. They are planning for a special Beach Retreat at Camp MaGruder in March 2018 and will plan for a mission trip to Wapato in July 2018.

SNL (Grades 8-12) – The name SNL stands for either Service and Leadership or just simply Sunday Night Live (name chosen by Class of 2008). These high school students have been busy

throughout the year. They have participated in the Portland Plunge, a Sportz Comedy night, a rummage sale and a church overnight just to name a few activities. The highlight of the year was the mission trip to Spokane where 15 youth and 4 adults in a mission experience for a week in June. These youth and adults stayed in Spokane helping at the local shelter. When they returned from Spokane, they discussed their experiences with the congregation at a worship service at Southminster.

Sunday Morning “Connections” (Grades 8-12) – The youth look forward to a jolly time of donuts, worship and connecting together on Sunday mornings. On the 1st Sunday of the month, we enjoy a community brunch/breakfast prepared for all the youth by Robin Erickson. Thank you Robin! On the second Sundays of the month, youth serve as Greeters for the church and worship. Youth explore a wide range of topics that explore faith and current events, biblical understanding, and faith application in the real.

College Ministries: As always, get-togethers are planned for the students when they return from college. It is always a joyous occasion for students to share their stories of challenges and success. This year we had 15 college students join a brunch at the Ludwig’s home in December. Gatherings are planned for the summer as well. College students are always invited out to Coffee with Don when they are in town.

Sabbatical and Interns: Don was on sabbatical January – March. Five high school students were selected to operate as Don’s staff during his absence. The 5 interns met regularly with the youth committee and took care of events, Sunday discussions, art show needs and the youth auction.

Thank you to the Staff, Committee and Volunteers:

Committee –*Michele Greenwood, Robin Erickson, Daphne Fisher, Jody Morrissette, Marcia Chapman, Eric Wolfe, Marci Rau, Michelle James and Don Ludwig as staff.* Thank you all!

We are looking forward to another exciting year ahead as we plan for our next summer mission to Alaska for SNL in June 2018 and Wapato for DV8 in July. None of this would be possible without the support and generosity of the incredible “Southminster” members. Thank you!

ADULT EDUCATION ANNUAL REPORT FOR 2017

COMMITTEE MEMBERS: Marylou Belknap-Jones, Janet Cruz, Pam Gross, Kathie Huddleston, Linda Ingala, Ross Miller, Jeff Tefelske and Joann Wakeland

COMMITTEE MISSION STATEMENT: It is the mission of the adult education committee to organize and offer classes, lectures and workshops that promote:

- Spiritual and personal growth
- Biblical literacy from a variety of perspectives
- Understanding of issues of social justice
- Awareness of programs in Beaverton and beyond that address social problems.

The committee holds its regular meeting at 7:00 p.m. on the first Thursday of each month in the conference room at the church. Anyone interested in joining the committee or submitting ideas for programs is encouraged to do so.

SUNDAY STARTER: Each week a group of 10-15 people gather at 9:00 to study and discuss a wide variety of topics. Modules for 2017 included:

- American Originals/ A Study of Christian Denominations that Originated in the USA
- Exploring Personal Spiritual Journeys
- Book Study: *Waking Up White and Finding Myself in the Story of Race* by Debbie Irving
- Communication Skills
- Food Security and Hunger
- Jesus Seminar
- Interfaith Discussion of Judaism

In addition to Jeff Tefelske who continues to serve as program coordinator, the committee is grateful to Jim Peterson, Kathie Huddleston and Pam Gross for the help they provided in leading sessions and developing curriculum.

TUESDAY NIGHTS AT SOUTHMINSTER: Since the reorganization of the calendar, the adult education committee is able to plan mid-week events for Tuesday evenings. During the past year these included three series led by John Shuck related to race relations (Eyes on the Prize), gender equality (the Church's Response to the T in LGBT) and the Christmas message (The Birth of Jesus and Other Sons of God). There have also been movies, panel discussions and other presentations related to theology and social justice.

JESUS SEMINAR ON THE ROAD: The 2017 seminar titled *The Political Jesus* was held on November 10-11. Celene Lillie and Arthur Dewey were the featured speakers. Volunteers from Southminster offered administrative support, refreshments and hospitality. Approximately 75 people attended this year's event.

SOUTHMINSTER READS: The summer reading selection for 2017 was *Why I Left/ Why I Stayed* by Bart and Tony Campolo. On September 24th, John moderated a video conference with

Bart Campolo during worship so that members of the congregation could engage directly with him about the ideas presented in the book.

FIRST TUESDAY BOOKCLUB: A new initiative for the committee is the book group that meets on the first Tuesday of each month (7:00 at the church) to discuss books related to progressive theology and issues of social justice. A reading list has been developed and is available through the church office for anyone who is interested in joining the conversation.

OTHER ACTIVITIES;

- Committee members worked with others in the community in organizing the Martin Luther King Celebration on January 15th and the panel discussion on Race Relations in Portland the following Tuesday, January 17th.
- Over the summer members of the committee hosted monthly Coffee and Conversation sessions on Sunday mornings to give the Sunday Starter community an opportunity to engage in fellowship.
- The committee continues to add books to the library in Room 7 and encourages members of the congregation to borrow them and suggest titles that would be of interest.

MISSION AND OUTREACH COMMITTEE 2017

Committee members included Warren Aney, Carol Howe, Karen Wittenburg, Diane Bender, Kathy Ayers, Aleta Parker, and Carmel Bentley

The Mission Committee meets the first Thursday of the month at 7:00 pm at which time the status of various mission and outreach projects are reviewed and planned. Any interested persons are invited to join the meetings.

Our purpose is to coordinate projects with various committees within our church and to reach out to the community by working on a variety of projects and through the donation of money to organizations that benefit community members.

2017 Mission and Outreach Activities:

Christmas Baskets: Through the generosity of the Southminster congregation, we provided food and gifts for 21 families from Vose Elementary, the local neighborhood school that has a high number of English Second Language students, and many who are affected by social and economic factors. The families totaled 120 people. Karen Wittenburg and Karen Butler co-chaired the committee with help from many volunteers. Each family received both non-perishable food and fresh food as well as several gifts per person.

Approximately \$1700.00 was collected in cash to purchase food and gifts and about \$1500.00 in gift cards.

Rebuilding Together: This national organization is dedicated to helping low income home owners stay in their homes by providing maintenance to their homes. The local chapter is run by the Beaverton and Hillsboro Methodist churches. They coordinate small projects through the year and have local groups provide labor for the larger projects on the last Saturday in April each year. 18 people from Southminster volunteered this year with 8 helping with registration and delivering of lunches and 10 painting a house for an elderly woman in Forest Grove.

Care to Share: We donated \$800 from our budget to this Beaverton Area Churches fund that provides emergency food and money for other necessities. This organization provides a central location for people to obtain help.

More Light Network and the Community of Welcoming Congregations: We contributed \$200 to More Light and \$100 to Welcoming Congregations.

Equal Exchange/Presbyterian Coffee Project: This program, managed by Kathy Ayers and Mary Gehr, continued to offer fair trade coffee, tea, chocolate and other goods for sale once per month.

Community Garden: The 40 garden plots on our land provides community members the ability to economically grow healthy food for their families.

Earth Care Congregation: Southminster joined this program of the Environmental Ministries of the Presbyterian Church USA in 2011 and has achieved recertification each year since. Diane is now leading this team to keep track of the actions our church takes to care for our earth. New additions in 2017 were the installation of a bike rack in front of the church and a butterfly garden on our back property.

Family Promise: Southminster joined this nonprofit organization committed to help children and their families affected by homelessness in the Beaverton area. About 6 times a year, for one week at a time, we provide evening meals, evening and overnight hosts, shelter in our church and sometimes transportation to and from the day center in Hillsboro. Kathy Ayers is heading the effort with Karen Butler coordinating volunteers providing meals. A huge thank you goes to all who have helped make this effort a reality! In 2017 we purchased 2 high chairs and emergency gifts cards for incidentals the families might need.

The Mission and Outreach committee has decided to use funds from Southminster's portion of the Peace Offering to donate to Family Promise, Home Plate (a drop in facility for homeless teens), IMIJ (Interfaith Movement for Immigrant Justice), as well as ordering 5 copies of the Presbyterian Today magazine. The magazine is available to church members in the narthex.

**** PROPERTY MINISTRY ****

BUILDING & GROUNDS COMMITTEE - 2017

Maintaining our property at our church, both inside and out is a large undertaking. The size of the building combined with the many hours/days of usage, makes maintenance a never ending and very important task.

This work is covered either by volunteers or by hiring outside contractors. Currently we pay both a landscape service and a janitorial service for professional help. Everything else is handled by volunteers.

If you were one of the volunteer helpers this past year, we THANK YOU very much.

The committee still needs new volunteers. We need people to help organize projects large and small. We need people who without attending the monthly meeting can be available to lend a hand on small task. Please contact Matt Schulze, Doug Eddy, Dave Pierce or anyone on the committee to talk about how your efforts would help.

Work Completed in 2017...

The Buildings and Grounds committee spent most of their time and effort on 2 major projects/issues this year. Drainage and a new Janitorial contract/vendor.

The sanctuary was again flooded by rain water that still is not being adequately drained away from the building. The 50-year-old system is slowly deteriorating and hard to work with. A new 'clean-out' trap was installed to help unclog one set up drain pipes. Initial 'scoping' of another set of pipes shows additional blockage. We are working with Apollo Drain company to help us investigate and repair.

The committee also spent a good amount of time and energy reviewing the current Janitorial services contract and comparing it to the results we were seeing. A decision was made to rewrite the contract (list of cleaning tasks) and ask several new companies to bid on the work. ALL the bids came in well above the current contract, so we went back to the new companies and asked for new bids for a redefined scope of work. We hope to have a new service in place by the end of January 2018.

Other Tasks / Projects

- 2 Grubby Sunday projects were organized and supervised to take care of maintenance not done by our outside vendors.
- The Long-Range Planning sub-committee – an ongoing task to establish time and dollar estimates to maintain and/or repair major parts of the building. This will assist with budgeting dollars and work efforts in the months/years to come.

- Replace burnt out lights – from Sanctuary through Education Wing
- Replaced sump-pump (with one donated by Don Prescott)
- Reset/recheck timers for outside lights
- Helped with utility audit for (high) gas and electric costs.
- Lockup the building every Sunday

WORSHIP COMMITTEE 2017 ANNUAL REPORT

The Worship Committee is a joint effort between the senior pastor, music leadership, and lay volunteers. It exists to support the worship services held at Southminster. It currently meets on the first Thursday of each month. Its mission statement is:

Southminster is an inclusive, welcoming community of Christian faith: Our mission is to manifest Christ's love in the world. We strive to optimally combine words, music, prayers, and visual arts, to sustain, inspire, and nourish worship within our community.

Our philosophy is for worship to provide a pathway to create a sense of the sacred and awe through words...music...prayers. The service:

- Resonates with each person present.
- Unifies the congregation.
- Creates opportunities to participate.
- Celebrates life.
- Inspires creativity and inquisitiveness.
- Nourishes the journey.
- Sustains faith in God.

Worship Committee serves under the auspices of the Southminster Session. The chair(s) reports to the Session on behalf of the Worship Committee, leads the budget process every year and is responsible for assuring open and productive communication between the Worship Committee, the Session, and our community of faith.

The committee was co-chaired until June, 2017 by Diane Bender and Carmel Bentley, In June, Ben Fisher and Sandy Ruff became the co-chairs. Vicki March finished her term on the committee and left during the summer. Marilyn Adkins, John Shuck, Jason Sabino, Val Schulze, Sharon Tefelske, and Judy Thomson continue to serve. Marie Mann joined the committee in December.

There are several roles filled by lay people, which support worship services. The Worship Committee extends its heartfelt thanks to all volunteers, including:

- Greeters, coordinated by the Deacons
- Ushers, led by Judy Thomson with the team of regular ushers
- Lay Readers, scheduled by Molly Cherry
- Sound Board Technicians, a team trained by Josh Townsley
- Communion Preparer: Sharon Tefelske
- Sanctuary Flowers, arranged by the Deacons

The committee is also responsible for upkeep of various items used in worship, including:

- Musical instruments

- Sound equipment
- Liturgical “trappings” in keeping with the Liturgical calendar
- Hymnals
- Worship candles
- Headsets for hearing assistance

The committee organizes Maundy Thursday, the Flowering of the Cross on Easter Sunday, obtaining and setting up a Christmas tree, and inviting people to be readers on the Advent Sundays.

Accomplishments in 2017:

- During worship, Pastor Shuck’s theme for the year was “Reading the Bible Cover to Cover”.
- The music program welcomed Dan Anajovich in January as our Handbell Choir Director and Beverly Shuck in September as our Southminstrel’s Children Choir Director.
- Several folks were trained to be part of the Sound System team.
- The handbells were refurbished during the summer. A big thank you to the Surroundings Committee in their financial support for this endeavor.
- Along with the Community Life Committee, we planned and hosted a “Building Bridges” event (facilitated by the Ecumenical Ministries of Oregon and the Albina Ministerial Association) with Maranatha Church from Portland. Guests from Maranatha joined us for Worship, a pot luck lunch, and a dialogue about racism. About 50 people participated. The following Sunday, over 20 Southminster folks worshiped and enjoyed a lunch at Maranatha Church.
- During the Advent season, the Chancel Choir and Handbell Choir provided a wonderful concert and the Southminstrels provided a program during worship.
- Worship has been enhanced with Michael Hawkins, on occasion, playing the organ, along with our pianist, Matt Thompson-Aue during hymn singing.

PERSONNEL COMMITTEE 2017 ANNUAL REPORT

The Southminster Personnel Committee meets regularly on the second Thursday of each month.

COMMITTEE MEMBERSHIP FOR 2016:

Kathleen Huddleston, chair
Kirsti Hegg (partial year)
Elizabeth Sloan (term until 1/1/2020)
Jean Wakefield (started 5/1/17)
Michel Mouzong (started 5/1/17)
Cathryn Ruckle (started 11/1/17)

We wish to thank all those people who served on the committee this past year. The official term of Committee Chair remains January 1 to December 31st (to be in agreement with the Southminster budget cycle). Kathleen Huddleston will remain as chair in 2018 until June due to the resignation of Kirsti Hegg (who moved).

We especially wish to thank Kirsti Hegg for several years of service on the committee including a lot of work on the Southminster website and handling all computer details of updating and managing online job applications and the Congregational Pastor Survey. She will be missed.

The personnel committee has a variety of responsibilities. Due to the nature of these responsibilities, members of the committee must exercise careful discretion with sensitive information. Primary among the responsibilities are oversight and recommendations to the Session for hiring, regulatory issues, employee performance reviews and personnel-related budget matters.

PERSONNEL CHANGES

- Dan Anajovich was hired as Handbell Choir Director in January, 2017.
- Denise Ackerman was hired as a Lead Sunday School Teacher on March 1, 2017.
- Beverly Shuck was hired as Director of the Children's All Star Choir September 1, 2017.

STAFF REVIEWS

In April all staff received reviews from their direct supervisor (John unless otherwise noted) with a member of the committee present. Kirsti Hegg participated in reviews for Jason Sabino and Matt Thompson-Aue; Elizabeth Sloan joined the reviews for Don Ludwig and Andrew Malderelli (led by Don L); Kathleen Huddleston participated in reviews for Dan Anajovich and Elizabeth Dlugoz.

CONGREGATIONAL FEEDBACK TO PASTOR

In May-August the Personnel Committee led a process to provide anonymous qualitative feedback to John Shuck and Session on John's work across all his varied areas of responsibility. Kathleen Huddleston, Kirsti Hegg and Elizabeth Sloan analyzed the responses and communicated the results to John Shuck, Session and the Congregation in Fall 2017.

STAFF SALARY RECOMMENDATIONS

In October, the committee recommended an increase to be effective January 1, 2018 for staff persons employed by the church for at least one year. Those earning up to 10,000.00 per year were recommended to receive a 3% raise and those earning over \$10,000.00 per year were recommended a 2.4% raise.

ADMINISTRATIVE

There are no positions open at the present time.

The Committee has continued to make use of the HR Answers Advantage Program to attend seminars and review documents. In 2017/18 we clarified the terms of the contract which will be up for renewal in March, 2018.

The Committee periodically reviews employment related policies. In 2017, we made minor clerical changes to the Southminster Sexual Misconduct and Harassment Prevention Policy suggested by the Foundation Board.

Respectfully Submitted,
Kathleen Huddleston, Personnel Committee Chair

TRUSTEES' ANNUAL REPORT 2017

A. Debt Summary

| | Original Loan Amount | Balance 1-1-2017 | Balance 12-31-2017 |
|---------------------|-------------------------|---------------------|-----------------------|
| Loans: | | | |
| 1957 Grant: | \$34,626 | \$27,986 | \$27,686 |
| Synod Loan on Roof: | \$121,000 | \$85,875 | \$72,280 |

B. 2017 Financial Summary:

| | | |
|----------------|-----------|------------------|
| I. Income | Budgeted | Received |
| Total Income | \$342,240 | \$352,594 (103%) |
| II. Expenses | Budgeted | Spent |
| Total Expenses | \$342,044 | \$339,238 (99%) |

| | | |
|------------------------|----------------------|-----------|
| III. Designated Funds: | Balance: 1/1/2017: | \$156,203 |
| | Balance: 12/31/2017: | \$186,588 |

Note: In addition, one brokerage account is maintained outside the auspices of the trustees or accountant. It is included in the balance of designated funds:

| Account | Approximate Balance |
|----------------------|---------------------|
| Women's Retreat Fund | \$23,966 |

| | |
|--------------------------------------|------------------------|
| IV: Cash in Bank/Brokerage Accounts: | |
| 1/1/2017 = \$160,378 | 12/31/2017 = \$193,245 |

- Note: \$186,588 dedicated to Designated Funds (including Women's Retreat Fund)

V: 2017 Giving Summary

| | Budgeted | Received |
|---------------|-----------|-----------------|
| Pledges: | \$292,734 | \$284,089 (97%) |
| Plate Income: | \$18,931 | \$31,375 (166%) |

(Note: Plate income included one large donation)

2017 Trustee Summary:

The primary responsibility of the trustees is to develop and monitor the budget and report to Session each month and then to prepare a report at year's end. We are happy to report that 2017 was a great year for Southminster in a number of ways. The members of the church accomplished a number of goals:

- We continued to make excellent progress towards paying down the roof loan we converted to during 2016. During 2017 we paid off 16% of the principal and we are well ahead of its payment schedule, and this does not include a further \$3,000 in early principal payments sent in by the time of this writing in January, 2018. The current balance is approximately \$69,280. The last pledge from the original roof campaign in 2015 will come in during Spring, 2018.
- Congregational members almost met their 2017 pledges (97%).

- c. Plate income was much higher than budgeted, largely due to a single \$11,000 gift (166%).
- d. Session ministries kept their expenses slightly below budget and were able to reach their goals.
- e. The 2017 Celebration of Creativity was one of the most successful ever and resulted in increased revenue for the church and for the Surroundings Committee.
- f. We held an estate planning seminar (the Presbyterian Foundation) to encourage people to think about making plans for their estates and hopefully thinking about a donation to the church or either the Southminster Presbyterian Church Foundation or the Presbyterian Foundation of the Presbyterian Church in the USA).

Nevertheless there were significant challenges to the year:

- a. We had a difficult start due to several episodes of icing and snow and twice sustained floods to our sanctuary caused by a backed up drain. While we now have a work around for that drain we still have not gotten to root cause of the problem. As a result repair costs were a significant issue for 2017's budget and probably will be for the 2018 year as well.
- b. We experienced unusually high utility costs early in 2017, even beyond what would be expected due to the extreme weather. These were ultimately traced to baseboard heaters being left on and thermostats not turning off after meetings.

The Trustees would like to acknowledge the following people:

- a. David Pierce, as well as the rest of the Buildings and Grounds Committee. David spent a significant amount of time debugging the drains and reprogramming thermostats.
- b. The Stewardship Campaign Committee that helped spur a successful 2018 Pledge Campaign. Thank you to the Greenwood family for a wonderful skit and to the Trustees.
- c. Our youth who ably stepped in and led programs during Don Ludwig's sabbatical.
- d. Our pledge coordinators. During the year we transitioned our pledge coordinator from David Chapman to Judy Widen. We can't thank each of them enough for all their help with confidential financial work including pledges, roof pledges, plate income, donations to Southminster and the Foundation.
- e. The membership and pledging non-members, who collectively pledged over \$294,000 for 2018.

We're looking ahead to 2018 with enthusiasm and gratefulness for all the blessings we have at Southminster. Southminster is financially strong. We have a good accounting system that allows us to easily track and document income and expenses and a system of checks and balances to prevent fraud and theft. We have an amazing congregation and we have tremendous personnel. We want to honor our employees by granting raises in 2018 to all the staff who worked January through December of 2017.

Finally, the trustees wish to thank all the members and all the staff of Southminster for their generosity of time, talent, and treasure. Congratulations on an excellent year!